

# Agenda

## Sittingbourne Area Committee Meeting

Date: Thursday, 26 September 2024  
Time 7.00 pm,  
Venue: The Sapling Room, The Appleyard, Avenue of Remembrance, Sittingbourne  
ME10 4DE\*

Membership:

Councillors Derek Carnell (Vice-Chair), Shelley Cheesman, Simon Clark, Tim Gibson, James Hall, Mark Last (Vice-Chair), Charlie Miller, Angie Valls (Chair), Karen Watson, Tony Winckless and Ashley Wise.

Quorum = 3

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Pages

### Information about this meeting

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- a) There is no scheduled test of the fire alarm during this meeting. If

the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes.

- b) Assemble outside where directed. Await instructions before re-entering the building.
- c) Anyone who requires assistance in evacuating the building, should make themselves known during this agenda item.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 22 February 2024 (Minute Nos. 684 – 695) and the [Minutes](#) of the meeting held on 15 May 2024 (Minute Nos. 33 - 34) as correct records.

5. Kent Local Transport Plan 5

6. Scrutiny of Waste & Street Cleansing Contract

7. Matters arising from previous meetings

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8. Public Forum

9. Enhanced Bus Partnership - Swale Local Bus Focus Group

10. Swale Traffic Forum

11. Local issues to be raised

12. Matters referred to Service Committee Chairs for consideration

**Issued on Wednesday, 18 September 2024**

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**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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## Sittingbourne Area Committee: Progress on matters arising - September 2024

No.	Item	Background	Update on actions
1.	The Built Facilities Strategy (BFS)	Community Committee have approved the recommendations for Rugby, Hockey, Cricket, Football, Netball, Tennis & Bowls.	Built Facility Strategy has now been approved by Sport England and has been adopted by Swale Borough Council.
2.	Heritage issues	The Conservation & Design Team have been providing regular updates.	<p><b>Milton Regis Conservation Area</b> The Conservation Area appraisal was presented to the Policy &amp; Resources Committee on the 7th of February 2024, where in it was unanimously agreed to adopt the proposed document along with the proposed Boundary changes. Next step is to finalise the document with the proposed changes and send notifications to the properties within the conservation area and to London Gazette. It is envisaged that the final adopted document will be updated on the SBC website by Autumn of 2024.</p> <p><b>Newington Conservation Areas</b> The three Conservation Areas in Newington are being reviewed and are scheduled to go out for public consultation in September/October 2024.</p>
3.	Periwinkle Mill	Updates have been given at previous meetings on Periwinkle Mill.	The Periwinkle Mill project is now being delivered under UKSPF. The repricing of the work is being carried out (as the past quote has expired) and in liaison with the Sittingbourne Society. The project will need to be complete by March 2025 in line with UKSPF requirements.
3.	Swale Local Heritage List	Updates have been given at previous meetings on the Swale Local Heritage List.	The officer is looking at organising the selection Panel for Local Heritage List in

			September/October 2024, dates will be confirmed by 16th September 2024.
4.	Sittingbourne Tennis Club – toilets at Milton Recreation Ground	The Chair of Sittingbourne Tennis Club said that following the refurbishment of the tennis courts at Milton Recreation Ground, Sittingbourne, the Club had plans to introduce training sessions. However, there were no toilet facilities at the Club and Mr Kelly asked the Sittingbourne Area Committee for support to take this forward. The Chair agreed to contact the Green Spaces Manager to seek his advice.	<p>The previous Chair of the Sittingbourne Area Committee, Cllr Mark Last, contacted the Greenspaces Manager who advised that the current lease for the gym building provides for formal sports use of the changing facilities, however these are in a currently in a poor condition. Some thought needs to be given about potentially using this facility in short term or if it should be another dedicated building.</p> <p>Section106 funding has been agreed for formal sport from North-West Sittingbourne Development for Kemsley and Milton Recreation Grounds, although this is in future due to triggers for when it becomes available.</p>